



RÉPUBLIQUE TOGOLAISE

Ministère du Développement à la Base,  
de la Jeunesse et de l'Emploi des Jeunes



Revue Internationale Volontariat et Sociétés



# Revue Internationale Volontariat et Sociétés (RIVoS)

The International Review of Volunteering and Societies (RIVoS) is a thematic review published by the National Volunteer Agency in Togo (ANVT). She publishes scientific research articles on volunteering. RIVoS is an annual review organized, for each issue, around a specific theme which gives its title to its volume, which includes, however, a section for miscellaneous articles.

The journal paves the way for the dissemination of original work on volunteering and civic engagement as well as related themes. The submitted work may address theoretical questions or be the result of empirical or epistemological analyses. RIVoS also publishes the work of professionals in the form of public interest reports, life stories or original experiences on volunteering and civic engagement.

The texts are selected by the Scientific Committee, because of their originality, their interest and their scientific rigor. The Scientific Committee assesses the quality of the texts, and those which are selected are published by decision of the administration and the editorial staff of the journal. The scientific opinions and opinions expressed in the articles are those of the authors themselves.

## Important dates

- Launch of the call for papers: 31 March 2024 ▪
- Deadline for receipt of articles: 30 June 2024 ▪
- Publication date: 30 December 2024 ▪

CALL  
FOR  
PAPERS

## 1. Periodicity

RIVoS is an annual magazine (one issue per year).

## 2. Basic rules

The document must be provided in Word in .doc format. For an article, it should be between 30,000 and 50,000 characters (including spaces). For books, it should be between 350,000 and 700,000 characters (including spaces). Articles must include a chapeau with a title of no more than 20 words; the name(s) of the author(s), their institutional affiliation and their e-mail address; an abstract of 1000 characters (including spaces), with no more than 05 key words. The keywords must be presented carefully, as they will be used to index the article. An English/French translation of the chapeau is highly recommended. Any work supplied with diagrams, graphs, tables or images must be of a minimum quality of 300 dpi. These elements must be sent as separate files to the main text. Bibliographical references and references to sources are given at the end of the article.

## 3. General presentation of the manuscript to be submitted

The manuscript to be submitted to the Revue Internationale Volontariat et Sociétés (RIVoS) for publication must comply with scientific standards for articles. It must include a summary, the identity and address of the author(s), an introduction, a development which must clearly specify the methodological and theoretical approach (for work that requires it), and a conclusion. It is not excluded that the specificities of presentation will be accepted depending on the nature of the research. The proposals received may take the form of scientific or review articles, research notes, meta-analyses, conference communications or conference posters, expert reports, etc.

## 4. Typography

Font and paragraph formatting:

Times New Roman, font size 11, with 12 point line spacing for body text; size 9 for notes, with 10 point spacing. Justify texts, including notes.

No indentation on the left or right of the text, except for long quotes (0.5 cm indentation on the left, text in size 10 characters). Paragraph titles should be written in lowercase.

- Bold characters for the first level, size 12 instead of 11, without line indentation
- Bold characters for the second level, size 11, without line indentation
- Italic characters for the third, size 11, indented by 0.5 cm.

The first and last names of all authors and cited references are all written in lower case, only the initials in capital letters.

Library references in the text will be cited as follows:

According to A. Lamboni (2023: 14) "the syntax will be rigorously respected to avoid rejection of the article". If the referencing is at the end of the quote, it will be presented as follows: (A. Lamboni, 2023: 14).

## 5. Notes

Notes should be placed at the bottom of the page and numbered continuously. At the bottom of the page, insert a non-breaking space [Ctrl+Shift+spacebar] between the note reference and the start of the note. The text of the notes (size 9, line spacing of 10 points) must be justified, without indenting the first line.

## 6. Bibliographic references, sources and Bibliography

Authors listed in alphabetical order. Author's name in small capitals, followed by a comma; then first name (in full, or initial followed by a period); the title in italics, followed by the place, publishing house and year of publication. All these elements are separated by a comma. In the case of texts taken from collective works, editions, translations:

title of the article in quotation marks, indicate «in», then the title of the work in italics, then the name of the director followed by (dir.), the publisher followed by (ed.) or the translator preceded by trad. and an unbreakable space. Example: Lamboni, A., “put the title in quotation marks in the case of a text taken from a work”, in *The notebooks of urban policies in Africa*, Moutoré (dir.), Kara, University of Kara, 2023, p. 1-3.

## 7. Editorial board

### **Director of the *International Journal of Volunteering and Societies (RIVoS)***

Dr Omar AGBANGBA, Director of ANVT, Togo

### **Publication director**

Dr Yentougle MOUTORE, Lecturer, University of Kara (Togo)

### **Scientific Director**

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### **Editor-in-chief**

Dr Palakyem MOUZOU, Lecturer, University of Kara (Togo)

### **Head of the secretariat**

Dr Abdel-Ganiou AGOUDA, ANVT, Togo

## 8. Management of the secretariat

- Article proposals must be sent, no later than June 30, 2024, to the following address: [rivos@togoanvt.org](mailto:rivos@togoanvt.org)
- The results of the evaluation are communicated to the author by the same means.
- The author receives the electronic version (reprinted) of his published article.

## 9. Contribution management

Publication of articles is subject to payment of an insertion fee of \$100, or around 60,000 Fcfa.

## 10. Other considerations

### **For all information, please contact the RIVoS editorial staff**

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